

Silver Stars Gymnastics Rules & Policies

- Classes** A class placement is only guaranteed when either an “online registration” or a new signed registration form *and* full payment is made. We require either an “online” registration or a new signed and completed student registration form each school year. Every attempt is made to place students in the class of their first choice; however, priority is given to students already enrolled in class. We will notify you **only** if your first choice is not available. If you would like to continue in the same class, you must pay in full 3 weeks prior to the next session.
- Payment** When you register your child for classes, you are paying for your child's place in class, not his or her attendance. Fees for each session must be paid in full before your child's name will be placed on the class list. Cash, check (please make checks payable to SSG) or Visa, Mastercard, & American Express are accepted. There is a \$25 fee to switch classes, and a \$25.00 charge for returned checks. **No refunds or credits are given at any time.**
- Holidays** All locations will be closed for Classes Winter break December 22 - January 3, 2009, Easter Sunday April 12, 2009 and Memorial Day, Monday May 25, 2009. Silver Spring will offer camp during winter break and Bowie will offer open gym. We are open all other Monday Holidays. Any other closings will be posted at the gym.
- Snow days** SSG may be OPEN even if schools are closed due to snow. If the gym is closed, there will be a message on the website - www.gosilverstars.com - stating that we are closed. Please use your best judgment as to whether to come or not.
- Clothing** Girls 5 & older should wear a one-piece leotard. Boys must wear gym shorts and tee shirts. No baggy or loose fitting clothes for safety reasons. No jeans, shorts or pants with belts or buckles.
All hair MUST be tied up away from face.
NO JEWELRY is allowed in class.
Tumble & Tramp classes require socks or tramp shoes.
- Times** Classes will start and end on time. Do not drop off students more than 15 minutes early unless prior arrangements are made with the office. Students must be picked up on time and no students should be left alone. **Children worry when you are late!**
- Valuables** Valuable items should not be brought to the gym. SSG will not be responsible for any lost or stolen items. Items found will be placed in the “lost and found box”. On the last day of the session the articles left in lost and found will be donated to a local charity.
- Winter Camp** Winter camp runs from December 22, 2008 – January 2, 2009. Closed: Christmas Day, Thursday, December 25 and New Years Day, Thursday, January 1, 2009. Visit www.gosilverstars.com to register.
- Attendance** We cannot be responsible for your child's attendance, so we do not pro-rate, refund or carry forward fees for missed classes. Your child must attend classes at their registered location. No credits or refunds are given for classes not attended.
- Permanent Class Change** An administration fee of \$25 will be charged for any class change initiated by a parent/guardian at any time during the session. The fee is due before the change can take place.
- Make-ups** **Call first!** Students may make-up a maximum of two lessons per session and make-ups must be completed by the end of that session. To make-up a class, you may come to any other class on the schedule that can accommodate you. Make-ups cannot be transferred to a sibling or a friend. Students must complete make-ups at their registered location. **They must be scheduled in advance with the office. Make-ups begin 2 weeks after session begins.** No credits or refunds are given for classes not attended.
- Visitors** Visitors must watch classes quietly. Please do not wave, make gestures or talk to children in class. Any interruptions could cause serious injury. Visitors must stay in the designated area. *Little Stars are the only classes that include adult participation.*
- Sibling Visitors** We do understand that sometimes it is necessary to bring along a sibling. If you need to bring a sibling to participate in class a complete registration form and drop in fee of \$25 is required for use of equipment and participation in the class.
- Trial Classes** Trial classes are available two weeks after the session start date. The cost of the trial class is \$25 for all classes. Please call first. You must pre-schedule your trial class. We do not guarantee space in a class without full payment for the entire session.
- Behavior Standards** If your child's behavior compromises the safety and enjoyment of the other children in class we will recommend a different class for your child. These behaviors as determined by the instructor include but are not limited to: excessive pushing and hitting, biting, running away from the group and instructor, and/or impulsive behavior that endangers the safety of themselves or others. In extreme cases we will ask that your child not return to Silver Stars Gymnastics and refund the remainder of your session cost.
- Medal Ceremony** During the final class of each session your child will be participating in a “medal ceremony”. The ceremony will take place the last 15 minutes of your child's last class of each session and will end at the normal class conclusion time. Shoes, food, drinks and strollers must remain in the lobby. Cameras (without flash) and video cameras are allowed.